



Chittenden Solid Waste District

ADMINISTRATIVE OFFICE

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TO: Finance Committee  
FROM: Nola Ricci, Director of Finance  
DATE: Wednesday, February 7, 2024  
RE: FINANCE COMMITTEE MEETING

DATE: Wednesday, February 14, 2024  
TIME: 8:30 a.m. – 3:45 p.m.  
PLACE: CSWD Administrative Office – 19 Gregory Drive, Suite 204, South Burlington VT 05403

MEETING AGENDA

- 1. Agenda (8:30 a.m.)
- 2. Public Comment Period
- 3. (E) Consent Agenda – Draft Minutes January 9, 2024
- 4. (E) FY 25 Budget Overview & Reserves
  - a. Summary Overview (8:35 a.m.)
  - b. Reserves Overview (8:40 a.m.)
  - c. Capital Budget Review (8:55 a.m.)
  - d. Self-funded Budgets
    - i. Biosolids (9:25 a.m.)
    - ii. Closed Landfill (9:35 a.m.)
  - e. Operation Budgets
    - i. Operating Administration (10:05 a.m.)
  - 10-minute break
  - ii. Materials Recycling Facility (10:25 a.m.)
  - iii. Hazardous Waste (11:00 p.m.)
  - iv. Organics Diversion Facility (11:30 p.m.)
  - Lunch Break 12:00-12:30
  - v. Drop-Off Centers (12:30 p.m.)
  - vi. Maintenance & Roll Off (1:00 p.m.)
  - vii. Property Management (1:20 p.m.)
  - f. Administration Budgets
    - i. Administration/IT (1:35 p.m.)
    - ii. Compliance/Safety (1:55 p.m.)
    - iii. Finance (2:15 p.m.)
  - 10-minute break
  - iv. Outreach & Communications (2:35 p.m.)
  - v. Solid Waste Management Fees (3:00 p.m.)
  - g. Total Compensation (3:10 p.m.)
    - i. Wages & Benefits Summary
    - ii. Key Assumptions
    - iii. CPI
    - iv. Organizational Chart
- 5. Other Business (3:45 p.m.)
- 6. Adjourn